



## The IGS EGG Conference Grant

### APPLICATION FORM (to be completed by the applicant)

PLEASE SAVE THIS APPLICATION FORM AS A WORD DOCUMENT NAMED WITH YOUR SURNAME, FOLLOWED BY YOUR INITIAL, **AS SHOWN IN THIS EXAMPLE: SMITH-J.docx**

WHEN YOU HAVE COMPLETED IT, PLEASE EMAIL IT WITH YOUR COMPLETED REFEREE FORM AS ATTACHMENTS IN A SINGLE EMAIL TO

[egg@igsoc.org](mailto:egg@igsoc.org)

USING THE SUBJECT HEADER: IGS EGG Conference Grant Application Form

#### A. PERSONAL DETAILS

Title:
Name:
Date of Birth:
Gender Identity (optional):
Ethnicity (optional):
Country of Origin (optional):
Current City & Country of Residence:
Contact Email:

#### B. EDUCATION/ACADEMIC DETAILS

Institution:
Faculty or School or Department:
Current Degree in Progress (e.g., PhD, MSc) or Job Title (e.g., PDRA):
Subject area of Degree/Job:
Current year of study (if relevant):
Expected completion date of degree (if relevant):
Completion date of most recent degree (if relevant):
Description of cryospheric area of interest (max 100 words):

**C. CONFERENCE DETAILS** (Remember that The IGS EGG Conference Grant will only provide support to attend conferences/meetings sponsored or co-sponsored by the IGS. Please see <https://www.igsoc.org/events/igs-symposia-meetings-and-workshops> for details on upcoming IGS events and email [igsoc@igsoc.org](mailto:igsoc@igsoc.org) if clarification of eligible events is required.)

<b>Name of Conference:</b>
<b>Conference Date(s):</b>
<b>Conference Location:</b>
<b>Are you planning to give a presentation at this conference?:</b>
<b>If yes, what is the presentation format (e.g., oral, poster)?:</b>
<b>What is the status of this presentation (e.g., no abstract required, abstract submitted, abstract accepted)?:</b>
<b>Please explain why you wish to attend this conference (max 150 words):</b>
<b>Have you attended any conferences before?:</b>
<b>If yes, please provide details below (e.g., name, location, dates):</b>

**D. FUNDING INFORMATION**

We appreciate that applicants at different career stages will have different levels of funding. To assist in understanding your funding situation please read the text below carefully.

If you are an undergraduate or Master’s student, please state whether you receive funding to conduct your studies, and if you do, what form this funding takes (e.g., loans, scholarships, personal savings).

If you are a PhD student, please state whether you are: (i) Fully funded, (ii) Partially funded (e.g., funded by a combination of grants and your own personal contributions), (iii) Self-funded (e.g., funded entirely through your own contributions).

If you are post-PhD, please state how you are supported financially (e.g., employed full time on a funded research project).

<b>What is your funding situation?:</b>		
<b>Please explain why the IGS EGG Conference Grant is important for your ability to attend your chosen conference (max 150 words):</b>		
<b>Please provide a budget, detailing the total estimated costs of attending your chosen conference, as well as a justification for each expense (add more rows as required):</b>		
<b>Expense</b>	<b>Estimated Cost</b>	<b>Justification for Expense</b>

<b>Estimated Total Cost:</b>
<b>What funds could you realistically contribute to these costs?:</b>
<b>Total Shortfall:</b>
<b>Total Requested from The IGS EGG:</b>

<b>Please provide details of other grants that you have applied or intend to apply for to help meet your shortfall:</b>		
<b>Name</b>	<b>Amount</b>	<b>Result</b>

**E. REFERENCE (Please supply the name and contact details including email address of your academic referee)**

<b>Name</b>			
<b>Institution</b>		<b>Position</b>	
<b>Address</b> <b>Line 2</b> <b>Line 3</b> <b>City</b> <b>Country</b> <b>Postcode</b>			
<b>Phone</b>		<b>Email</b>	

Please note that your academic referee **MUST** be someone directly involved in your current study or academic role.

Applicants are responsible for sending their referee the separate referee form and attaching it to their application.

**General Data Protection Regulations (GDPR):**

*To enable us to process your application and, if your application is successful, to administer any grant payment, we are obliged to request that you 'opt in' to both the IGS and the EGG controlling and processing the personal data that you provide to us. This data will include the information on this application form and any further information that we may request from you regarding this application, as well as the reference written by your referee. We will use this information to assist in processing and assessing your application and administering any grant payment. We will not share it with anyone outside the IGS, or the EGG, other than (if your application is successful) our bank and auditors. All application forms, reference letters and associated emails are destroyed annually after our independent audit. However, if your application is successful, your full name, email address, gender identity, ethnicity, country of origin, details of the conference for which a grant was awarded, and the year and amount of any award made will be held indefinitely on secure Excel workbooks for the purpose of good record-keeping and statistical analysis. Moreover, we keep details of all financial transactions for a period of at least six years.*

**Please sign below to show that you are 'opting in' to both the IGS and the EGG controlling and processing your personal data in the manner set out above.**

**I hereby confirm that I agree to 'opt in' to both the IGS and the EGG controlling and processing the personal data on me provided by me and my referee as described in the paragraph above:**

<b>Signed:</b>	<b>Date:</b>
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(NB: The sending of this form from your own email account is accepted in the place of a signature).

I declare that the particulars given on this form are a true statement of my circumstances. I will notify both the IGS and the EGG IMMEDIATELY if my financial or academic circumstances change.

<b>Signed:</b>	<b>Date:</b>
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(NB: The sending of this form from your own email account is accepted in the place of a signature).

*Please tell us below how you heard about The IGS EGG Conference Grant:*

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Your completed application form must be saved as a **WORD DOCUMENT NAMED WITH YOUR NAME AND INTITIALS**, e.g. **SMITH-J.docx**, and emailed along with your completed Referee Form in a single email to:

**egg@igsoc.org**

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**End note:**

Applicants will be NOTIFIED whether they have been successful in their application or not. All grants are at the discretion of the awarding panel.